

# Manitoba Remote Learning Support Centre Student Information Form

[www.mbremotelearning.ca/](http://www.mbremotelearning.ca/)

Mobile: 431-373-7183

Toll Free: 1-866-390-1195

## OFFICE USE ONLY

Date Received:

File Requested:

**Note:** Download and save the form, complete it using Adobe Acrobat, and submit it by email.

NOTICE: This registration form is to be completed by the parent/guardian. Providing false, misleading, or incomplete information in this application will constitute just cause for possible withdrawal from Manitoba Remote Learning Support Centre.

## Registration Information

You are enrolling your child in the following grade

Previous Grade

Previous School Attended

## Student Information

### LEGAL NAME (on birth certificate)

Last Name

First Name

Middle Name

*I agree to submit a copy of a birth certificate with this form.*

Preferred First Name

Birthdate

Gender

If other, please specify

Preferred Pronoun

Home Phone Number

Student Cell Number (if applicable)

### Mailing Address

Street/Apt #

City

Province

Postal Code

Have you ever attended school in Manitoba?

Yes

No

If yes, name of school

Manitoba Education (MET) Number

## Family Information

### Legal Custody (**if applicable** – as appointed by the Court of Queen's Bench)

Joint

Mother

Father

Guardian

Child and Family Services

Name of person(s) who has (have) legal custody

If joint custody, who has primary care and control

Legal documentation provided (court orders, restraining orders, etc.)

Yes

No

Other related information

In care of CFS (agency name, worker, telephone, etc.)

(Continued)

Family Information (continued)

Parent Name		Relationship to Student	
Address (if different from student info)	City	Province	Postal Code
Home Phone	Cell Phone	Email	
Name of Employer	Work Phone	Main Contact Phone Number	

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Parent Name		Relationship to Student	
Address (if different from student info)	City	Province	Postal Code
Home Phone	Cell Phone	Email	
Name of Employer	Work Phone	Main Contact Phone Number	

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Legal Guardian's Name		Relationship to Student	
Address (if different from student info)	City	Province	Postal Code
Home Phone	Cell Phone	Email	
Name of Employer	Work Phone	Main Contact Phone Number	

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Sibling Name	Age	Grade	School
Sibling Name	Age	Grade	School
Sibling Name	Age	Grade	School
Sibling Name	Age	Grade	School

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Language(s) other than English, spoken at home

## Emergency Contact Information

Please provide us with the names and phone numbers of **at least two** contacts, **other than yourself** (a step-parent, relative, friend, or neighbour), in case we are unable to contact you

Contact Name	Relationship to Student		
Home Phone	Cell Phone	Work Phone	Extension

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Contact Name	Relationship to Student		
Home Phone	Cell Phone	Work Phone	Extension

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Contact Name	Relationship to Student		
Home Phone	Cell Phone	Work Phone	Extension

## Attendance and Behaviour Policies

All students and parents are responsible for ensuring that they are familiar with and comply with Synchronous and Asynchronous Learning Attendance Expectations. This information will be distributed by teachers at the beginning of the first classes. To learn more about these expectations and roles of parents please visit: [www.mbremotelearning.ca/faq](http://www.mbremotelearning.ca/faq) and look for Parent FAQs.

All students must adhere to the St. James Assiniboia School Division Code of Conduct. Please sign here to acknowledge that you are aware of the Code of Conduct. It can be found here: [www.sjasd.ca/AboutUs/CodeOfConduct/Pages/default.aspx#/=](http://www.sjasd.ca/AboutUs/CodeOfConduct/Pages/default.aspx#/=)

If the child is under the age of 12 years, a parent will always be present while the student is engaged in synchronous and asynchronous learning.

Caregiver Signature

## Homeschool Information

Currently connected with a RLSC homeschool connector.

Name of Homeschool Connector	Home School Number
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## Use of Phone Number and Email

**Canada Anti-Spam Legislation:** I consent to receive email in the form of newsletters, school updates, and announcements regarding RLSC activities.      Yes      No

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## Indigenous Identity Declaration

Indigenous Identity Declaration helps to support the efforts of Manitoba Education and school divisions to plan and improve programs in ways that are responsive to Indigenous learners.

*(Providing this personal information is voluntary and optional. It is being collected in compliance with section 36(1)(b) of The Freedom of Information and Protection of Privacy Act as it is necessary for and relates directly to the activity of Manitoba and school divisions to plan, deliver, and improve programs.)*

Name of parent/guardian, please print clearly

1. I \_\_\_\_\_,  
Am submitting my child's Indigenous Identity Declaration for the first time.  
Am making changes to my child's Indigenous Identity Declaration.  
Already submitted my child's Indigenous Identity Declaration and have no further changes to make at this time.
2. Is your child an Indigenous person, that is, First Nation (North American Indian), Métis, or Inuk (Inuit)?  
**Note:** First Nations (North American Indian) include Status and Non-Status Indians.  
If "Yes", mark the square(s) that best describe(s) your child now  
Yes, First Nation (North American Indian)  
Yes, Métis  
Yes, Inuk (Inuit)
3. Which best describes your child's Indigenous cultural-linguistic identity? Please note that your child does not need to speak the language in order to declare. Please select up to two choices.

For more information about Indigenous Identity Declaration, please contact:

Indigenous Inclusion Directorate

510 Selkirk Avenue

Telephone: 204-945-7886 Fax: 204-948-2010

Or visit the website at: [www.edu.gov.mb.ca/iid/abidentity.html](http://www.edu.gov.mb.ca/iid/abidentity.html)

Parent/Guardian Signature

Date (mm/dd/yyyy)

*The personal information is being collected under the authority of The Public Schools Act and the Education Administration Act for school division student registration purposes. It is protected by the Protection of Privacy provisions of The Freedom of Information and Privacy Act, and the Personal Health Information Act. If you have any questions or concerns about the collection of this information, contact the Manitoba Remote Learning Support Centre, 150 Moray, Winnipeg, MB, R3J 3A2, telephone: 431-373-7183.*

## Internet Use Parent Advisory

Ijndc-E-1

The Manitoba Remote Learning Support Centre, in partnership with St. James Assiniboia School Division, strongly believes that technology and access to the Internet are valuable resources that teachers will use as a means to extend and enhance the learning experiences in the classroom. As such, you may expect your child to have regular access to the technology available in their school and, in turn, access to the Internet.

Additionally, all Manitoba Remote Learning Support Centre students will be supplied with a St. James Assiniboia School Division managed Office 365 account providing them with an email address, cloud-based document storage, and a set of productivity and

collaboration tools that can be used at school and at home.

These resources are being provided to students with the understanding that they will be used for educational purposes only and all such use will abide by the following St. James Assiniboia School Division policies:

- Acceptable Student Use of Digital Technologies and Electronic Communications (Policy IJNDC and Regulation IJNDC-R)
- Student Conduct (Policy JK)

The policies are available at: [www.sjasd.ca/Governance/PolicyManual/Pages/default.aspx#/="](http://www.sjasd.ca/Governance/PolicyManual/Pages/default.aspx#/=)

I have read, or will ensure that I read, and agree to comply with the St. James Assiniboia School Division's policies (IJNDC, IJNDC-R, IJNDC-E-2, JK) regarding my responsibilities as a Manitoba Remote Learning Support Centre student as they pertain to my use of Information Technology. I understand and agree that access to technology as provided by the St. James Assiniboia School Division is to be used for educational purposes only.

School

Student Name (please print)

Grade

As a parent or guardian of the above student, I have read, or will ensure that I read, and agree to support St. James Assiniboia School Division's Student Acceptable Use Policies. (IJNDC, IJNDC-R, IJNDC-E-2, JK) (Parent or guardian signature required for students less than 18 years of age)

Name of Parent or Guardian (please print)

Student Signature

Date (mm/dd/yyyy)

Parent/Guardian Signature

Date (mm/dd/yyyy)

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**Please save completed forms.**

**Submit signed and completed forms to [inquiries@mbremotelearning.ca](mailto:inquiries@mbremotelearning.ca). (Digital signatures are permitted.)**

**A Remote Learning Support Centre staff member will be in contact with you upon receipt of the registration form.**

**If you require assistance or have questions about registration, please email [inquiries@mbremotelearning.ca](mailto:inquiries@mbremotelearning.ca).**

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